**JOB DESCRIPTION**

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| **Job Title:** | **Site Manager** |
| **Salary:** | **£30,000pa** |
| **Hours:** | **39 Hours per Week** |
| **Based at:** | **East Grinstead Sports Club** |

**What’s the role…**As Site Manager you will have full responsibility of the site and its team. You will lead and inspire a team of staff in delivering the highest possible standards of customer care and service delivery at all stages of a customer’s experience, so that Wave becomes the leisure destination of choice for our communities in which it works.

The Site Manager would perform to meet the requirements of the eight key areas of the role:

* Staffing & Staff Management
* Health & Safety
* Finance
* Programming
* Performance
* Marketing & Sales
* Cleanliness & Maintenance
* Ensuring a consistent and positive partnership with the Sports Club at EGSC

**Is this the job for you…**You are a natural leader and role model and will inspire your team to strive for excellence at all times.

You are a driven and enthusiastic individual with a passion for providing exceptional service and a ‘can do’ attitude.

Previous experience in a supervisory or managerial role would be required, and you will have the flexibility to adapt to the changing demands of the business and leisure sector.

**Your benefits…**We value our employees, therefore we offer a discounted Gym membership which is available across all of our sites, including access for members of your household.

We offer free NHS health checks to eligible staff, cycle to work scheme, free parking at all our sites, social events and an employee assistance programme, which not only offers free advice and support to staff, but also some discounted offerings at some well-known retailers.

We will also provide a pension, training opportunities and opportunities of development within Wave.

**Why choose Wave…** Wave Leisure Trust Limited (Wave) is a Charity and Social Enterprise with a purpose of “Inspiring Active Lifestyles” and a Vision, “To be at the heart of the improvement of health and wellbeing within the Community”.

Formed in 2006, Wave is recognised as an award-winning Trust, managing fifteen leisure facilities and Newhaven Fort along with providing a vast range of activity programmes and outreach initiatives.

Supporting well over one million active customer visits on an annual basis, Wave ensures all surplus revenues generated from activities are reinvested back into the community in the form of facility developments and refurbishments, new programmes of activity or outreach initiatives.

As we emerge from the intense phase of the pandemic our ‘Build Back Better’ Strategy focuses on three key activity areas:

1. *Rebuild*

* The structure of the business focusing on core activities.

1. *Invest*

* To ensure recovery, greater resilience, and future sustainability.

1. *Community Health*

* In isolation or in partnership with public health partners to deliver positive health interventions.